



EUROPEAN UNION

Erasmus+
Enriching lives, opening minds

2021-2027

Erasmus+ Programme
Inter-institutional agreement
Key Action 1
Learning mobility for higher education students and staff
between EU Member States and third countries associated to the Programme
and third countries not associated to the Programme

The institutions¹ named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid for the Erasmus+ call years 20[22]-2027 in:

- KA131
- KA171

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the [Erasmus Charter for Higher Education](#)² and in this agreement.

The institutions agree on exchanging their mobility-related data according to the [principles of GDPR](#)³ and in line with the technical standards of the [European Student Card Initiative](#)⁴, when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third

¹ Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:

- Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme
- Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme.

² https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en

³ https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en

⁴ https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en

country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city ⁵	Contact details ⁶ (email, phone)	Websites
Vytautas Magnus University, Lithuania	LT KAUNAS01	Ms Eglė Januškevičienė Erasmus+ programme coordinator Email: erasmus@vdu.lt Phone: +370 37 327 987	General: www.vdu.lt/en International Cooperation Department: https://www.vdu.lt/en/international-cooperation/ Course catalogue: https://www.vdu.lt/en/international-cooperation/for-students/courses/
National Technical University of Ukraine "Igor Sikorsky Kyiv Polytechnic Institute"	Kyiv OID: E10200141	Institutional Coordinator: Natalia Seminska Vice-Rector for Students Affaires Contact person: Olga Demydenko, Head of Academic Mobility Office mobilnist@kpi.ua academicmobilitykpi@gmail.com Tel.: +38 044 204 99 55 Academic Coordinator of the Faculty of Biotechnology and Biotechnics: Kalinina Myroslava Kalinina.kpi@gmail.com Address: 37, Prosp. Peremohy Kyiv, 03056	General: https://kpi.ua/ , http://mobilnist.kpi.ua/en.html Faculty/faculties: https://kpi.ua/en/kpi_faculty , https://telegra.ph/FACULTIES--INSTITUTES-02-15 Course catalogue: https://mobilnist.kpi.ua/wp-content/uploads/2022/02/Academic-offer-catalogue-2021-2022.pdf

⁵ Higher education institutions (HEIs) from Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

⁶ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

2. Mobility numbers per academic year⁷

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement. *In case of later updates in the mobility data, the partners agree to accept informal communication means (e.g. exchanges of emails as written proof).*

Number of student and staff mobility periods

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Subject area ISCED CODE ⁸ (optional)	Subject area NAME (optional)	Study cycle [short cycle, 1st, 2nd or 3rd] (optional)	Number of mobility periods					
					Student Mobility [Specify here total number of students]	Student Mobility [Specify here total number of months]	Staff Mobility for Teaching [Specify here total number of staff]	Staff Mobility for Teaching [Specify here total number of days]	Staff Mobility for Training [Specify here total number of staff]	Staff Mobility for Training [Specify here total number of days]
LT KAUNAS01	Kyiv OID: E1020014 1		Any subject area (TBC)	1 st , 2 nd , 3 rd	2	10	2	10	2	10
Kyiv OID: E1020014 1	LT KAUNAS01		Any subject area (TBC)	1 st , 2 nd , 3 rd	2	10	2	10	2	10

⁷ Exact number of grants depends on the funding received by VMU. VMU informs partner institution about the number of grants for the upcoming semester / academic year at its earliest convenience.

⁸ <https://circabc.europa.eu/sd/a/286ebacf-aa7c-4ada-a42b-f92cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

Optional additional information

3. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills⁹ at the start of the mobility period (see also section 5 "Preparation and Support").

Receiving institution [Erasmus code or city]	Subject area (Optional)	Language of instruction 1	Language of instruction 2	Recommended level	
				Student Mobility [Minimum recommended level in at least one of the languages: B1]	Staff Mobility [Minimum recommended level in at least one of the languages for teaching: B2]
LT KAUNAS01	All areas	English	Lithuanian	B2	B2
Kyiv OID: E10200141	All areas	Ukrainian	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

4. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students:

- In connection with the organisation or administration of their Erasmus+ mobility period. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.

⁹ For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR): <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline ¹⁰
LT KAUNAS01	<u>Autumn Term:</u> from early September to end of January <u>Spring Term:</u> from early February to end of June	<u>Autumn term:</u> Nomination – May 11 Application – May 17 <u>Spring term:</u> Nomination – November 11 Application – November 17
Kyiv OID: E10200141	<u>Autumn Term:</u> from 1st September to 30th January <u>Spring Term:</u> from 31st January to 31st August	<u>Autumn term:</u> Nomination – 31st May Application – 31st July <u>Spring term:</u> Nomination – 31st October Application – 31st December

The receiving institution will send its decision within 4 weeks and no later than 5 weeks.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

Application procedure		
Receiving Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
LT KAUNAS01	International Cooperation Department: erasmus@vdu.lt +37037327987	https://www.vdu.lt/en/international-cooperation/for-students/erasmus-exchange-studies/incoming-students/
Kyiv OID: E10200141	Academic Mobility Office mobilnist@kpi.ua academicmobilitykpi@gmail.com Tel.: +38 044 204 99 55	https://mobilnist.kpi.ua/main_eng/important-information/

¹⁰ Please specify the deadline for each semester and, if necessary, adapt to a trimester system.

Selection criteria			
	Requirement	Details	Website for information (optional)
For students	Academic requirements	Good academic achievements, no academic debts	
	Study program compatibility		
	Language	Not lower than B2 level of language in which courses will be taught Kyiv, OID: E10200141: Not lower than B1 level of language in which courses will be taught	
	Motivation letter		
	Inclusion measures ¹¹	Priority is given to the participants with fewer opportunities	
For staff	Academic / work experience		
	Language	Not lower than B2 level of teaching / training language	
	Motivation		
	Inclusion measures	Priority is given to the participants with fewer opportunities	

¹¹ You may find the implementation guidelines of the Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy here: https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en

6. Preparation and support

The Higher Education Institution(s) in a Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the [Erasmus Student Charter](#)¹².
- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.

All involved Higher Education Institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information sources in the table below:

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.
- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming **participants with fewer opportunities**.
- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life.
- Provide participants with their **grant as soon as possible upon arrival**, including if necessary a first payment using cash, check or similar to avoid delays linked to opening a bank account.
- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting former participants in promotion activities, etc.

¹² The Erasmus Student Charter is available here: https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en

Preparatory & Support Measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	LT KAUNAS01	Student Affairs Department studentas@vdu.lt +370 37 327 977	Exchange students may apply for the accommodation in VMU dormitory. More information: https://appvvedinimas.vdu.lt/en/
	KYIV OID: E10200141	Centre for International Education e-mail: admission@kpi.ua Tel.: +38 044 204 86 59	https://istudent.kpi.ua
Language Support	LT KAUNAS01	Faculty of Humanities greta.garnyte@vdu.lt Institute of Foreign Languages uki@vdu.lt	https://hmf.vdu.lt/en/lithuanian-studies/lithuanian-language-and-culture-studies/ http://uki.vdu.lt/en/
	KYIV OID: E10200141	Centre for International Education e-mail: admission@kpi.ua Tel.: +38 044 204 86 59	https://istudent.kpi.ua
Visa	LT KAUNAS01	International Cooperation Department erasmus@vdu.lt +370 37 327 987	University's information: https://www.vdu.lt/en/international-cooperation-for-students/practical-information-for-incoming-students/important-before-arrival/visa-guide/ Migration Office information: www.migracija.lt
	KYIV OID: E10200141	Centre for International Education e-mail: admission@kpi.ua Tel.: +38 044 204 86 59	https://istudent.kpi.ua
Insurance	LT KAUNAS01	International Cooperation Department erasmus@vdu.lt +370 37 327 987	Health insurance is required for the period of stay: https://www.vdu.lt/en/international-cooperation-for-students/practical-information-for-incoming-students/important-before-arrival/health-insurance/

	KYIV OID: E10200141	Centre for International Education e-mail: admission@kpi.ua Tel.: +38 044 204 86 59	https://istudent.kpi.ua
Inclusion of participants with fewer opportunities	LT KAUNAS01	Student Affairs Department studentas@vdu.lt disability@vdu.lt +370 37 327 977	Disability-Friendly University: www.vdu.lt/en/studies/why-wmu/a-disabled-friendly-university
	KYIV OID: E10200141	Academic Mobility Office mobilnist@kpi.ua academicmobilitykpi@gmail.com Tel.: +38 044 204 99 55	http://mobilnist.kpi.ua/en.html
Mentoring	LT KAUNAS01	International Cooperation Department erasmus@vdu.lt +370 37 327 987	https://www.vdu.lt/en/international-cooperation/for-students/mentors-programme/
	KYIV OID: E10200141	Academic Mobility Office mobilnist@kpi.ua academicmobilitykpi@gmail.com Tel.: +38 044 204 99 55	http://mobilnist.kpi.ua/en.html
Grant payments	LT KAUNAS01	International Cooperation Department erasmus@vdu.lt +370 37 327 987	https://www.vdu.lt/en/international-cooperation/for-students/erasmus-exchange-studies/incoming-students/
	KYIV OID: E10200141	Academic Mobility Office mobilnist@kpi.ua academicmobilitykpi@gmail.com Tel.: +38 044 204 99 55	http://mobilnist.kpi.ua/en.html

7. Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed.

<i>Recognition tool: European Credit Transfer and Accumulation System</i>

- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organisations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
 - o Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.
 - o A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
 - o Providing students on traineeships and staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.

8. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#)¹³. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Institution [Erasmus code or city]	EGRACONS [If applicable]	Website for information
LT KAUNAS01	-	https://www.vdu.lt/en/international-cooperation/for-students/practical-information-for-incoming-students/information-about-studies/system-of-credits-and-grading/
KYIV OID: E10200141	N/A	https://mobilnist.kpi.ua/main_eng/gradingsystem/



9. Any other information regarding the terms of the agreement (optional)

¹³ The ECTS user's guide is available here: https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide_en

10. Termination of the agreement

Termination of the agreement¹⁴: 1) in the event of termination of the Inter-institutional agreement by mutual consent, the parties involved have to decide and agree from when the agreement loses its validity; 2) in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution <small>[Erasmus code or name and city]</small>	Name, function	Date	Signature ¹⁵
VYTAUTAS MAGNUS UNIVERSITY LT KAUNAS01	Konstantinas Kuržėvas, Erasmus+ Institutional Coordinator	09/12/2022	 
VYTAUTAS MAGNUS UNIVERSITY LT KAUNAS01	Dr. Vilma Bijeikienė Vice-Rector for Communication	09/12/2022	 
The National Technical University of Ukraine "Igor Sikorsky Kyiv Polytechnic Institute", Kyiv	Mykhailo ZGUROVSKY Rector	6.01.2023	 

¹⁴ termination of the agreement shall not have an effect on any specific activities that are already in place at the time that the notice is provided.

¹⁵ Scanned copies of signatures or digital signatures may be accepted depending on the national legislation